

Transmittal Letter for an Executed Performance Grant Agreement

Grantee's Name
Address
City

Dear [Grantee]:

SUBJECT: Executed HOPWA Performance Grant Agreement for Project Number:

I am pleased to return your copy of the executed Performance Grant Agreement under the Department of Housing and Urban Development's Housing Opportunities for Persons with AIDS (HOPWA) Program.

Thank you for your commitment to provide needed housing support for this special needs population through this project. HUD looks forward to receiving information on your project successes in reports on the annual achievement of HOPWA client outcome goals, in maintaining housing, reducing risks of homelessness and improving access to care for your beneficiaries.

This office is available to provide advice regarding the administration of this grant, as may be needed. If you have any questions, please contact _____ at _____. I look forward to working with you on the successful implementation of this grant.

Please let me know if I can be of further assistance.

Sincerely,

Director
Office of Community Planning and Development

Enclosures